

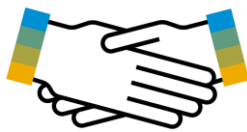
Baker Hughes SUPPLIER INFORMATION PORTAL

Introduction and Overview

Dear Supplier,

Welcome to Baker Hughes Supplier Information Portal! This portal provides information for all suppliers that are conducting business with Baker Hughes via the Ariba Network (AN). Your customer selected SAP Ariba as their electronic transaction provider and will use the Ariba Network to exchange business documents with suppliers, including purchase orders, order confirmations, advance shipment notices, and invoices.

What information are you looking for?



[Welcome to Ariba Network](#)

- [Getting Started](#)
- [Useful links](#)



[Pricing for suppliers](#)

How much does it cost to use Ariba Network? There are **NO fees** associated with the Baker Hughes relationship. If you have other buyer relationships, fees may apply.



[Supplier Education & Support](#)

Access guides, videos tutorials and support from our team



[Go further with Ariba Network](#)

- [Ariba Discovery](#)
 - [ERP Integration](#)
-

Welcome to Ariba Network!

Welcome aboard! The Ariba Network is the leading business network with over two millions trading partners in 190 countries transacting more than 1 trillion USD annually. Join the Ariba Network to transact electronically with your customers and find new business opportunities.

First, check out our videos to learn more about the value Ariba Network offers to sellers:

- [Ariba Network for Suppliers](#)
- [Sell simple with SAP Ariba](#)

Getting started

- **Register on the Ariba Network.** Follow the instructions and use the activation link from the *Trading Relationship Request* email communication, received from ordersender-prod@ansmtp.ariba.com. Please contact our team in case you have not received this email.
- **Configure your Ariba account.** Ensure that your account is configured according to the business needs occurring between your company and your customer. Refer to [Supplier Education Guides](#) for more information.
- **Review training materials.** Located below, you will find Baker Hughes training materials to assist you with the tasks listed above. You will be invited to attend a training in the coming weeks if you need more help with these processes.

Account Access

- Login to the Ariba Network: <http://supplier.ariba.com>

Useful Links

[Ariba Network Terms of Use](#)
[General Data Protection Regulation \(GDPR\)](#)
[SAP Trust Center](#)
[Legal Disclosure](#)

Supplier Fee Schedule

There are **NO fees** associated with the Baker Hughes buyer relationship. If you have other buyer relationships, you may be subject to fees.

As a supplier, you may use the Ariba Network at no cost unless you 1) transact 5 or more documents **and** 2) cross the transaction volume threshold of EUR 43.250 in at least one customer relationship annually.

Once you become chargeable, there are two components to the Supplier Fee Schedule: the **Transaction Fees** and the **Subscription Fees**. These fees will be billed by and payable to SAP Ariba.

With higher subscription levels, the features and benefits expand to help you drive more sales, collaboration, automation, and competitive differentiation through:

- value-added functionality
- commerce management tools and training
- catalog and connectivity solutions
- technical support
- increasing free usage of Ariba Discovery

For more information and more currencies, please go to the [Supplier Fee Schedule](#) website, and check out the [regional pricing](#).

Supplier Education & Support

Ariba User Community

Community is an interactive help center situated in the right-hand side window wherever you are on your supplier account. Its content is adapted to the page on which you are working so it displays the most relevant tutorials, articles and FAQ's for direct help. To close/open the window, click on **Help Center**.

Ariba Network for Sellers live demos

Ariba offers online *generic* training sessions:

- **Introduction to Ariba Network, Ariba Network Generic Functional Demo, and more:** [Register here](#) for these live, interactive demo sessions held multiple times per month.

Supplier Education Guides

The following manuals contain compulsory instructions and tips on the management of your Ariba Network account when transacting with Baker Hughes:

Measurement & Control FAQ and Training Guides

Guides

Baker Hughes FAQ Measurement and Control	Stream - Supplier Functional Training Recording
Account Configuration Guide	Download - Supplier Functional Training Recording
Batch Order Confirmation Instructions	
Purchase Order Guide	
Invoice Guide	

Houston (RECIP) Training Guides and Videos

Guides

Account Configuration Guide
Purchase Order Guide
Invoice Guide

Recordings

Account Configuration Recording
Order Confirmation Recording
Advanced Ship Notice Recording
Invoicing Recording

Jacksonville Offshore & Conde (Non-ERS) Training Guides and Videos

Guides

Account Configuration Guide
Purchase Order Guide
Invoice Guide
BHGE Functional Training Powerpoint

Recordings

Account Configuration Recording
Order Confirmation Recording
Advanced Ship Notice Recording
Invoicing Recording
Supplier Functional Training Recording

Guides de formation en français

Configuration de compte
Commandes Achat
Factures
Enregistrement de la formation fonctionnelle des fournisseurs

Jacksonville USA (ERS) Training Guides and Videos

Guides

Account Configuration Guide
Purchase Order Guide
Invoice Guide

Recordings

Account Configuration Recording
Order Confirmation Recording
Advanced Ship Notice Recording
Invoicing Recording (Taxable Orders Only)

Supplier Support

During your onboarding on the Ariba Network

- **Ariba Network Enablement Support**
Please contact Ariba at BHEnablementEMEA@ariba.com for EMEA and BHEnablement@ariba.com for NAMER for questions regarding registration, configuration, Fee schedule, or general Ariba Network questions.
- **Baker Hughes Business Process Support**
Please contact the Baker Hughes Supplier Enablement team at MC.AribaBusiness@ge.com for business-related questions.

After your first successful transaction

If you need assistance after having successfully submitted your first electronic transaction, please contact our Support Team:

1. Click on *Support* at the bottom of the *Help Center*.
2. Search for any topic you would like to know more about or click on *Get help by phone* if you need immediate help.
3. If none of the articles answers your query, click on *Create Online Service Request* button.
4. Completely fill out the web form and submit.

[Ariba Support Team](#)

Go further with your Ariba Network account

[Back to top](#)

Ariba Discovery

Ariba Discovery is the business matchmaking service that helps you find leads among thousands of large companies on the Ariba Network. Every day, thousands of buyers from the world's leading companies use this buyer-seller matching service while sourcing goods and services. After your registration, you're automatically notified whenever a buyer is looking for the kind of products or services you offer.

Ariba Discovery can help you increase sales by:

- Matching you with buyers that want what you offer
- Automatically sending you high quality leads
- Making your bidding process more efficient
- Helping you comply with companies' purchasing processes
- Boosting awareness among your target customers

Go to <https://www.ariba.com/ariba-network/ariba-network-for-suppliers/selling-on-ariba-network/sap-ariba-discovery> to discover new business opportunities.

[Back to top](#)

ERP Integration

The Ariba Network offers possibility to integrate with your back-end ERP system for automatic exchange of electronic documents. For more information please review below guides.

Technical Specifications, documentation and examples: (coming soon)

- [Introduction to Integrated Suppliers](#)
- [Checklist](#)
- [cXML Specifications](#)
- [EDI Specifications](#)
- [cXML User's Guide](#)
- [Ariba cXML Solutions Guide](#)

Integration Testing

All suppliers transacting through the Ariba Network using one of the following integration methods will be required to test with Baker Hughes :

- cXML Transactions
- EDI Transactions

Find out more about test account creation in the [Supplier Education Guides](#).

Thank you for using Ariba Network!

www.sap.com/contactsap

© 2019 SAP SE or an SAP affiliate company. All rights reserved.

No part of this publication may be reproduced or transmitted in any form or for any purpose without the express permission of SAP SE or an SAP affiliate company.

The information contained herein may be changed without prior notice. Some software products marketed by SAP SE and its distributors contain proprietary software components of other software vendors. National product specifications may vary.

These materials are provided by SAP SE or an SAP affiliate company for informational purposes only, without representation or warranty of any kind, and SAP or its affiliated companies shall not be liable for errors or omissions with respect to the materials. The only warranties for SAP or SAP affiliate company products and services are those that are set forth in the express warranty statements accompanying such products and services, if any. Nothing herein should be construed as constituting an additional warranty.

In particular, SAP SE or its affiliated companies have no obligation to pursue any course of business outlined in this document or any related presentation, or to develop or release any functionality mentioned therein. This document, or any related presentation, and SAP SE's or its affiliated companies' strategy and possible future developments, products, and/or platform directions and functionality are all subject to change and may be changed by SAP SE or its affiliated companies at any time for any reason without notice. The information in this document is not a commitment, promise, or legal obligation to deliver any material, code, or functionality. All forward-looking statements are subject to various risks and uncertainties that could cause actual results to differ materially from expectations. Readers are cautioned not to place undue reliance on these forward-looking statements, and they should not be relied upon in making purchasing decisions.

SAP and other SAP products and services mentioned herein as well as their respective logos are trademarks or registered trademarks of SAP SE (or an SAP affiliate company) in Germany and other countries. All other product and service names mentioned are the trademarks of their respective companies. See <http://www.sap.com/corporate-en/legal/copyright/index.epx> for additional trademark information and notices.