HICX Registration – France Registration

Upload the URSAFF document

(for checking reporting obligations and the payment of social security contributions).

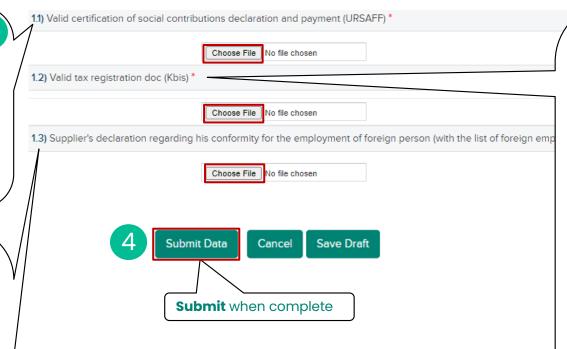
French Law reference : article D8222-5 §1° of the French Labor code

The supplier must provide an official valid attestation which will be checked on the site: https://www.urssaf.fr/portail/home/utile-et-pratique/verification- attestation.html?ut=outils-en-ligne

Upload the Supplier declaration conformity for the employment of foreign person

To be valid, the submitted declaration must be conform with these points :

- 1. Pdf format document
- 2. Signed document
- 3. Dated less than 6 months ago
- 4. Indicates the supplier's legal information (name of the company, registration number)
- 5. Indicates the list of foreign employees with (for each of them):
 - 1. Name, First name
 - 2. Date of hire,
 - 3. Nationality,
 - 4. Type and serial number of the work permit



2

Upload the KBIS document

(for checking supplier registration)

French Law reference : article D8222-5 §2° of the French Labor code

The supplier may provide one of the following document:

- An extract of the entry in the Commercial Register (K or K bis);
- 2. An identification document justifying the registration to the « répertoire des métiers »
- 3. A quotation, advertising document or professional letter, that includes the legal entity name, the full address and the registration number of the company in the global company register or in the register "répertoire des métiers", or the registration number to a professional order, or the approval number of a competent authority.
- A receipt for the filing of a declaration at a business formalities center for an on-going registration

Note:

• Required for when supplier is incorporated in France and BH OU is in France.

